

DISTRICT OF UCLUELET
MINUTES OF THE HARBOUR AUTHORITY MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, September 6, 2022 at 4:00 PM

Present: **Chair:** Chair Noël
 Board
 Members: Board Members Cole, Hoar, Kemps, and McEwen
 Staff: Duane Lawrence, Chief Administrative Officer
 Abby Fortune, Director of Parks and Recreation
 Joseph Rotenberg, Manager of Corporate Services

Regrets:

1 CALL TO ORDER

The meeting was called to order at 4:00 PM.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IŁ?ATH

The Harbour Authority acknowledged the Yuulu?ił?ath, on whose traditional territories the Harbour Authority operates.

1.2 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and on Zoom which may store data on foreign servers.

2 LATE ITEMS

There were no late items.

3 APPROVAL OF THE AGENDA

3.1 September 6, 2022, Harbour Authority Agenda.

2022.2031.HA It was moved and seconded **THAT** the Harbour Authority adopt the September 6, 2022, Harbour Authority Agenda as presented.

CARRIED.

4 ADOPTION OF MINUTES

4.1 May 2, 2022, Regular Harbour Authority Minutes

2022.2032.HA It was moved and seconded **THAT** the Harbour Authority adopt the May 2, 2022, Regular Harbour Authority Minutes as presented.

CARRIED.

5 PUBLIC INPUT & DELEGATIONS

5.1 Public Input

There was no public input.

6 UNFINISHED BUSINESS

There was no unfinished business.

7 REPORTS

7.1 HAABC Small Craft Harbour Program

Abby Fortune, Director of Parks and Recreation

Ms. Fortune presented her report.

2022.2033.HA *It was moved and seconded **THAT** the Harbour Authority approve Option A, to explore working with Harbour Authority Association of BC to undertake a review of how the Harbour Authority and District of Ucluelet manage and oversee the harbour.*

CARRIED.

7.2 West Coast Wild Adventures Request for a Fuel Boat

Abby Fortune, Director of Parks and Recreation

Ms. Fortune presented her report.

The Harbour Authority discussed the recommendations and the proposal to moor a 450 litre dual tank filling station at the Small Craft Harbour.

Harbour Authority Member Hoar entered the meeting at 4:16 PM.

The applicant, Louie Rouleau, addressed the Harbour Authority's questions about the filling station.

Kevin Cortes, Harbour Manager, addressed questions from the Harbour Authority about the filling station and noted safety concerns.

The Harbour Authority considered and discussed submissions made by the applicant, staff, and the Harbour Manager.

2022.2034.HA *IT was moved and seconded **THAT** the Harbour Authority direct staff, for the Harbour Authorities consideration, to draft an agreement between the District of Ucluelet and West Coast Wild Adventures to permit the storage of aircraft fuel and mooring of a portable fueling station within the Ucluelet small craft harbour inclusive of the conditions set out in the Harbour Authority staff report number 22-131.*

CARRIED.

8 NOTICE OF MOTION

There were no notices of motion.

9 INFORMATION ITEMS

**9.1 Harbour Manager Report - September 6, 2022, Update
*Kevin Cortes, Harbour Manager***

Mr. Cortes presented his report and addressed Harbour Authority questions.

9.2 Harbour Authority Resolution Tracking

10 QUESTION PERIOD

There were no questions.

11 CLOSED SESSION

There was no closed session.

12 ADJOURNMENT

The meeting was adjourned at 4:43 PM.

CERTIFIED CORRECT: Minutes of the Harbour Authority Meeting held on Tuesday, September 6, 2022 at 4:00 pm in the Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Duane Lawrence, Corporate Officer



Chair, Marilyn McEwen